

Premises Licence

**Peterborough City Council, Environmental Services,
 Bridge House, Town Bridge, Peterborough, PE1 1HU**

Premises Licence Number

051390

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

The Portugese Social Club
 124 Gladstone Street
 Millfield

Post Town Peterborough

Post Code PE1 2BL

Telephone Number [REDACTED]

Where the licence is time limited the dates

Start Date N/A
 End Date N/A

Licensable activities authorised by the licence

Provision of regulated entertainment

Indoor Sporting Events

Live Music

The live music will take place indoors.

Recorded Music

The recorded music will take place indoors.

Performances of Dance

The performance of dance will take place indoors.

Provision of entertainment facilities

Dancing

The activity will take place indoors.

Provision of late night refreshment

The provision of late night refreshment will take place both indoors and outdoors.

Sale by retail of alcohol

The supply of alcohol will be for consumption on the premises.

The times the licence authorises the carrying out of licensable activities

Indoor Sporting Events

Monday to Thursday Between 10.30hrs and 23.00hrs
Friday to Saturday Between 10.30hrs and 01.30hrs
Sunday Between 10.30hrs and 00.00hrs

Live Music

Friday to Sunday Between 18.00hrs and 21.00hrs

Recorded Music

Monday Between 10.30hrs and 23.00hrs
Friday to Sunday Between 10.30hrs and 01.30hrs
Sunday Between 10.30hrs and 00.00hrs

Performances of Dance

Friday to Saturday Between 10.30hrs and 01.30hrs
Sunday Between 10.30hrs and 00.00hrs

Dancing

Friday to Saturday Between 16.30hrs and 01.30hrs
Sunday Between 16.30hrs and 00.00hrs

Provision of late night refreshment

Friday to Saturday Between 23.00hrs and 01.30hrs
Sunday Between 23.00hrs and 00.00hrs

Sale by Retail of Alcohol

Monday to Thursday Between 11.00hrs and 23.00hrs
Friday to Saturday Between 11.00hrs and 01.30hrs
Sunday Between 11.00hrs and 00.00hrs

The opening hours of the premises

Monday to Thursday Between 10.30hrs and 23.00hrs
Friday to Saturday Between 10.30hrs and 01.30hrs
Sunday Between 10.30hrs and 00.00hrs

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

The supply of alcohol will be for consumption on the premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Pedro Lourenco

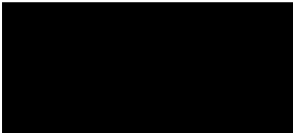


Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Celso Ferreira Da Silva Lourenco



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number	048117
Issuing Authority	Peterborough

Annex 1 - Mandatory conditions

Licensees should note that the under enclosed Mandatory conditions should be read in conjunction with the granted licence and these conditions shall be enforceable where relevant to the operation of the premise and its activities.

Supply of alcohol (Premises Licence)

This registration authorises the supply of alcohol subject to the following conditions:

1. No supply of alcohol may be made at a time when
 - (a) there is no designated premises supervisor in respect of the premises licence, or
 - (b) when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Door Supervision (where supervisors are engaged this condition applies)

3. All door supervisors will be Security Industry Authority registered.

Annex 2 - Conditions consistent with the Operating Schedule

Crime and Disorder

1. Door supervisors will be used or employed at all times when a licensable activity is being carried out when considered necessary to:
 - Prevent the admission and ensure the departure from the premises of drunk and disorderly persons, without causing further disorder;
 - Keep out excluded individuals (subject to court or pub watch bans)
 - Search and exclude persons suspected of carrying illegal drugs or offensive weapons; or
 - Maintain an orderly queue outside the venue.
2. Door Supervisors used shall be registered by the Security Industry Authority
3. At least two door supervisors will be used or employed on each floor or tier, in addition to those located in any access/egress point, during the whole of the time any licensable activity takes place.
4. A means of two way communication shall be provided between the premises and the local police or CCTV monitoring centre to report incidents.
5. Video/CCTV equipment shall be installed inside/outside the premises and maintained in working order.
6. Video/CCTV equipment will be set to record from the time that the premises open to the public until the premises close and all members of the public have left.
7. Digital images shall be retained for at least one month and shall be produced to an authorised officer on demand.
8. Notices advising that CCTV has been installed on the premises shall be posted up so that they are clearly visible to the public within the licensed premises.
9. Drinks shall only available for consumption from plastic vessels or toughened glass.
10. Where glass bottles are used, they will be retained or disposed of on the premises.
11. No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses.
12. The consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule.
13. Door Supervisors are to be used or employed to ensure that the capacity limit is enforced.

14. Any person selling or supplying alcoholic drink under the authority of a personal licence holder must ask for a photo ID proof of age where they have reason to suspect that the individual may be under 18 years of age.
15. A policy agreed by the Police and local authority shall be implemented
16. Notices relating to any restrictions on the admittance of individuals according to age (e.g. Children) shall be displayed on or immediately outside the premises.
17. Any conditions of entry to the premises shall be displayed in the vicinity of any entrance to the premises.
18. The premises licence holder shall ensure participation in the local pubwatch / nightsafe scheme operating in the area.
19. Any grills and / or alarms installed at the licensed premises shall be maintained in working order.
20. The premises license holder shall be responsible for prevention and disposal of waste on the frontage of the premises and make provision for the emptying of litter bins in the vicinity of the premises. Litter includes cigarette ends and suitable receptacle shall be provided at access and egress points of the premises.
21. The premise license holder shall not participate or encourage flyposting of events or the venue and any leaflet distribution shall be managed in such a way as to prevent litter.
22. Lighting shall be provided outside the premises (and in the private car park) during the hours of darkness when any licensable activity takes place on the premises.
23. Under the rules of the club persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two years between them becoming members and their admission
24. The club will have 25 members
25. Members must be 18 years or older, once accepted each member agrees to comply with the rules.
26. All members must show their card on arrival and they are also responsible for their guests behaviour.
27. The rates for subscription and joining fees will be determined annually by the licence holders
28. The licence holder and DPS reserve the right to remove any member from the premises.

Public Safety

29. Escape routes and exits, including external exits, shall be maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.
30. Where chairs and tables are provided, internal gangways are to be kept unobstructed.
31. All exit doors shall be easily openable and shall not require the use of a key, card, code or similar means.
32. Doors at exits shall be regularly checked to ensure that they function satisfactorily and a record of the check will be kept.
33. Any removable security fastenings shall be removed whenever the premises are open to the public or occupied by staff.
34. Fire resisting doors to ducts, service shafts, and cupboards are to be kept locked shut.
35. Safety checks are to be carried out before the admission of the public or club members and guests; and details of such checks are to be kept in a Log-book.
36. Notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, shall be prominently displayed and protected from damage and deterioration.
37. The fire brigade will be called at once on actuation of the fire alarm or to any outbreak of fire, however slight, and the details recorded in a Fire Log-book.
38. All staff shall be given instructions on the method and use of fire extinguishers and fire blankets on the licensed premises; the position of emergency switches, the use of normal and emergency exits and procedures to be followed in the event of an evacuation of the premises.
39. The local Fire Control Centre shall be notified as soon as possible if the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut off or restricted.
40. Access for emergency vehicles shall be kept clear and free from obstruction.
41. Management are responsible for ensuring that comprehensive arrangements exist to enable the safe evacuation of all disabled occupants in the event of an emergency.
42. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
43. Any temporary electrical wiring and distribution systems shall comply with the recommendations of BS 7671 or where applicable BS 7909.

44. The following systems if installed shall be maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and records kept of such inspections available for inspection by authorised officers on request:

Building Electrical Installation
Emergency Lighting System
Fire Warning System
Portable fire fighting equipment
Temporary Electrical Installation

45. Valid public liability insurance shall be kept in force and a copy of the schedule shall be available for inspection by an authorised officer on request.
46. The premises shall not be altered in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence.
47. Where tables and chairs are provided, clear gangways to exits are maintained.
48. Portable heating appliances shall not be used on the premises.
49. The Licence holder will conform to the Regulatory Reform (Fire Safety) Order 2005 and any other order that supersedes

Public Nuisance

50. The premises license holder shall take all necessary steps to ensure that noise or vibration is not noticeable at the façade of any noise sensitive premises.
51. Doors and windows shall be kept closed (except for ingress and egress) to reduce noise nuisance from the premises.
52. Prominent, clear and legible notices at all exits shall be displayed on the premises requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
53. The placing of bottles into receptacles outside the premises shall take place at times that will minimise disturbance to nearby properties.
54. Any request by an authorised officer of the Council in relation to reducing noise levels shall be complied with.
55. Any ventilation system shall be fitted with or include suitable sound attenuation.
56. A person nominated by the premises licence holder shall be responsible for monitoring noise levels and instructed to implement changes in noise levels in accordance with any request by an authorised officer of the Council immediately and ensure that volume is maintained at the reduced level.

57. No amplified sound (including public announcements) in connection with the event shall continue beyond the permitted hours of the entertainment.
58. Receptacles for waste shall be emptied regularly to minimise nuisance smells.
59. The licensed premise shall provide an adequate number of public conveniences in accordance with the requirements of BS 6465 : Part 1 : 1994
60. Flashing or particularly bright lights on or outside the licensed premises must not cause a nuisance to nearby properties, {whilst balancing the need for lighting in the interests of prevention of crime and disorder}.
61. Adequate and suitable (lidded) receptacles shall be provided to receive and store refuse from the premises/site.
62. Receptacles for refuse storage shall be maintained in a clean condition.
63. Litter shall be prevented at all times and where identified regularly cleared from the vicinity of the premises.
64. The garden/patio/outside trading area must not be used by customers after the hours of 23:00.
65. Staff are to be given adequate instruction and training to prevent them causing unnecessary noise when they leave the premises.
66. Prominent, clear notices shall be displayed at all points where staff leave the building, instructing them to respect the needs of local residents and leave the premises and the area quietly.
67. Prominent, clear notices shall be displayed at all exits and in the beer garden/patio/outside trading area requesting customers to respect the needs of local residents and leave the premises and the area quietly.
68. In the event that a satisfactory noise insulation scheme is implemented prior to the opening of the Club the following conditions should be included.
69. POL: All external doors/windows must be kept closed, other than for access and egress, in all rooms when events involving amplified music or speech are taking place.
70. POL: No music or speech shall be relayed via external speakers other than for events with the prior approval of the Licensing Authority.
71. If, in the opinion of the local authority, there is unacceptable noise disturbance attributable to functions held within the Portuguese Social Club, a microphone activated, volume regulatory device (noise limiter) shall be installed within 31 days. The device shall be connected to all permanent music equipment and all available.
72. AC mains power sockets, within the area around a stage, within a performance area or near to a control desk.

73. The noise limiter shall be set in accordance with the requirements of the local authority. Subsequent to the installation of the noise limiter, the local authority may review and adjust the settings at any time.
74. The $L_{Aeq,5min}$ level measured 1 metre outside a window to a habitable room, with entertainment taking place, shall show no increase when compared with the representative $L_{Aeq,5min}$ level measured from the same position, under the same conditions and during a comparable period with no entertainment taking place.
75. The $L_{eq,5min}$ level in the 63Hz and 125Hz octave bands measured 1 metre outside a window to a habitable room, with entertainment taking place, shall show no increase when compared with the representative $L_{eq,5min}$ level in the 63 Hz and 125Hz octave bands measured from the same position, under the same conditions and during a comparable period with no entertainment taking place.
76. Note: The above noise limits are to be regarded as maximum allowable levels, and should not be used as the sole determining factor for the appropriate setting of noise levels or of a noise limiter.

Protection of Children from Harm

77. Retailer Alert Bulletins issued by the Portman Group shall be complied with
78. A crime prevention policy agreed by the police and local authority will be in place.
79. A proof of age policy agreed by the police and local authority shall be implemented.
80. The premise license holder shall take all reasonable steps to prohibit the use of gaming machines to under aged persons.
81. Where the admission to film performances is restricted by age, a notice shall be displayed to the effect below:

PERSONS UNDER THE AGE OF (18) CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME

Where the films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.
82. Children under the age of 12 require to be accompanied by adults after **8pm** in the evening.
83. All children will only be admitted with a Club member.

Annex 3 - Conditions attached after a hearing by the licensing authority - NONE

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PART B

Premises licence summary

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Dancing

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Provision of late night refreshment

Friday to Saturday Between 23.00hrs and 01.30hrs
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Sale by Retail of Alcohol

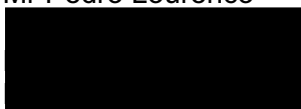
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Name, (registered) address of holder of premises licence

Mr Pedro Lourenco



Registered number of holder, for example company number, charity number (where applicable)

N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Celso Ferreira Da Silva Lourenco

State whether access to the premises by children is restricted or prohibited

Restricted